

## GREAT LONGSTONE PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 20<sup>TH</sup> JULY 2022 IN GREAT LONGSTONE VILLAGE HALL

**Present:** Cllr Wendy Long (Chair), Cllr Simon Headington (Vice Chair), Cllr Phil Barrett, Cllr Jane Rigby, Cllr James Cox, David Cadenhead (looking to be a Cllr), District Cllr Gamble and Sarah Stokes (Clerk).

The Chair opened the meeting at 7.01pm.

**51/22 Apologies for absence from members.** Apologies were received from Cllr Briggs and County Cllr Sutton.

**52/22 Declarations of interest.** There were no declarations of interest.

**53/22 Minutes of the meeting held on 11<sup>th</sup> May 2022.** The minutes were proposed by Cllr Long and seconded by Cllr Headington.

**54/22 Co-option of Jane Rigby.** Jane Rigby was welcomed and joined the Cllrs at this point. To note receipt of the Cllrs Disclosable pecuniary interest form/ Clerk to action admin related to co option.

#### **55/22 Recreation ground.**

**55.1 Playground.** The Rospa report had been circulated, where more detail will be looked on the inspection. Birds nest swing – this had been cordoned off/ seat removed following the request of Rospa, there was much discussion on this; repair or replace; cemented in – small amount; using metal boxed sections at each base can then utilise what still have; extend the safety surface where the feet of equipment are. Resolved for the Chair to look at grants for the engineering work to make and fit sections for the base. Weedkilling around equipment in future/ Chair to look at metal ‘feet’ for all the wooden equipment. Small maintenance jobs had been carried out by Cllr Headington. Noted got school involved when last did the project of a new play area. Noted Nellie is being repaired. Gate – no action to be taken on this. Noted that environmentally friendly products should be considered when repairing/replacing. Signs with age limits was raised, PC been in to this matter before.

**55.2 Equipment for years 11+.** Resolved that the court resurfacing is not urgent/ grant funding would be needed. Noted that the net continues to be kept up on the court, even following a PC notice put up.

**55.3 Cricket and Football.** It was reported that the deep spike and weed and feed have been carried out. Further deep spiking/weed and feed to be discussed at the next meeting, Clerk to gain a quote for turfing/repair to the goal mouths, also for the September meeting. J H Fitness will be doing kids bootcamps every Friday during the school holidays (Clerk has liaised with CC on keys for toilet facilities), a small donation is anticipated following the years bootcamps. Noted that the joiner will be doing the slat work to the bench Infront of the pavilion shortly. Cllrs to look at the goal frame (bolt missing/frame loose).

**55.4 Trees/other.** A letter had been received from the mowing contractor for the rec and closed churchyard, regarding an increase in his prices, along with an explanatory letter (following the request of the PC) asking for specifics of the amount of the increase/ fuel cost per week etc. After much discussion and advise from Dalc, it was resolved for the Clerk to write to the contractor stating that the PC already agreed to the price tendered in January/ there is flexibility on the number of cuts in the contract/ grouping visits to the churchyard and rec on one visit.

## **56/22 Village greens/village hall.**

**56.1 Well dressing.** Noted.

**56.2 Jubilee event.** Thankyou to LEAP and the village bunting team (Dan Cox, Will Turner, Vic Holmes and Daren Spibey). Noted that W Turner is currently storing the bunting, Cllr Long to look at VH options on this.

**56.3 Xmas carols meeting.** A meeting is arranged with the PCC/PC and Bakewell band for 7pm 25<sup>th</sup> July 2022. To note Margaret Davis has offered to donate another xmas tree for the village tree for 2022, J Fawcett to look at.

**56.4 Electrical work for supply to xmas lights.** J Fawcett is liaising with the contractor on a quote for this work. Work needing doing during the summer/fine weather. Clerk to ask J Fawcett if any further bulbs/lights are needed.

To note the cobble work is due to be actioned during the summer holidays.

**57/22 Closed churchyard and cemetery.** The PCC had sent a thankyou for the work in the closed churchyard. This being thanks to Cllr Headington and removal of debris by Tom and Dan Cox. Cllr Headington stated that the next stage is to do a management plan for the closed churchyard for maintenance. Bio diversity was discussed at this point, with Cllr Barrett asking S Barrett for her expertise in this area. Consideration of soil type; shaded areas when to cut back if set wildflower seeds; setting on perimeters to reduce grass cutting/weed clearance; to do one section at a time; possible seeds under the yew tree (shade a possible issue).

## **58/22 Footpaths and roads.**

**58.1 Defibs.** Ashford PC and Little Longstone PM were asked if they would like to share the training costs. Ashford have sorted their own training. Little Longstone would like to share the cost of the training. The training being a 2-hour session. To look at for the winter.

**58.2 Speeding/signage.** Clerk reported that the village entrance signs had been chased, one being a new one at the Thornbridge end and the other to remove the old one at The Willows end. Cllr Suttons help has been requested on this matter.

**58.3 Junction at bottom of Church Lane/Main Rd.** Noted that the signage outside the resident's house opposite Church Lane junction has reduced numbers parking there, however cars still parking at junctions. Cllr Headington had reported a sink hole at this junction, whereby DCC came out to look at it within 2 hours (in an evening). It was resolved to ask for a 20mph speed limit for the entire village, it was noted that it is many years ago that the PC had requested this, with it now being more normal in other villages. Clerk to also ask LL Parish Meeting if they would also apply for this. It was noted that possible cost of changes to signage may be an issue to DCC. Also noted that LLPM have 20 is plenty stickers on residents' bins (Clerk raised the bins only go out once a week) with the PM funding the stickers. Parking around the Cross was also raised. Clerk to contact DCC regarding re lining following the tarmac around the Cross, as no re lining had occurred.

**58.4 PDNPA Local Plan.** Cllr Long raised the local plan, whereby a local housing needs survey had been carried out previously. Great Longstone is on the PDNPA list as named settlements for further housing. It noted that the village has developed over the years from predominantly Main Street originally. Building on perimeters/ landowners were approached previously. It was resolved for the Chair to form a subcommittee plus Clerk to look at the document before the end of August deadline, Clerk to ensure Cllr Rigby has a copy of the local plan.

Update on work on Longreave Lane/Sunnybank/Monsal Trail and Butts Rd. Clerk had reported the bubbling up on the new tarmac on Sunnybank. Photos had been sent regarding the covered drain on Butts Rd, as DCC could not see a former drain covered in tarmac (this area causing ice issues since the drain has been covered).

### **59/22 Council Administration.**

**59.1 Land registration (Fields/track/builders yard).** Clerk to action this year.

**59.2 Community Facebook and website.** All working well with the new Facebook Administrator Bev Bradley. Thank you for Steve Glossop for his help with the website. Cllr Headington stated the website is in need of a revamp.

**59.3 Two Vacancies for Parish Councillors.** Clerk stated that the next Dalc training course is 21 September in the evening, Cllr Rigby to look into. David Cadenhead present at the meeting with a view to being a Parish Cllr, having been a Cllr in Tideswell, with a view to Co option at the September meeting.

**59.4 Inspection of land.** Clerk to look into dates for Sept/Oct in due course, weekday/weekend.

### **60/22 Financial matters**

#### **61.1 Bank reconciliation 30th May 2022.**

**INCOME**

Bank int            £2.56  
EXP                 £2861.04  
UNPRES Leap £500, Rospa £184.80

C/B on current a/c £1,000  
C/B on deposit a/c £27,445.60

#### **61.2 Bank Reconciliation 30 June 2022**

**INCOME**

Bank int            £2.26  
Donation            £600.00  
EXP                 £1375.80  
UNPRES             £759.85 (Allied Westminster)

C/B on current a/c £1000  
C/B on deposit a/c £26,672.06

To note donation by resident towards village benches.

**61.3 Update on online financial management system.** Cllr Headington stated he has set up the online management system/ Kashflow, alongside Clerk.

**61.4 Quarterly statement (April – June) and budget review.** Cllr Headington went through the balance sheet. When look at the next year, will need to increase the precept/ cut backs.

#### **61.5 To accept and approve payments made since the meeting.**

Play safety (Rospa)	inspection	£184.80
W Brindley	mow	£691.00 (Closed churchyard and rec)
Allied Westminster	VH insurance	£759.85

#### **61.6 To accept and approve payments.**

S Stokes Admin	£880.80	(June & July with back pay/ new pay scale)
Expen	£104.09	(Inc. £40 for data protection fee)
GLCC	Defib electrics	£25.00 (Annual)
UTE	Annual	£150.00
D Robins	Football	£720.00 (deep spike etc)
W Brindley	mow	£863.50 (Closed Churchyard and rec)
B Cardona	mow	£2150 (v greens/ various)
S Stokes	Payroo	£18.00
W and Foster	Audit	£420.00
T W Cox Painting	£316.80	

The payments were proposed by Cllr Long and seconded by seconded Cllr Barrett.

**61.7 External audit.** PKF have received the audit documents from the PC.

**61.8 GLPC Financial Regulations - Proposal:** To adopt the July 2022 version of the Great Longstone Parish Council Financial Regulations, which have been adapted from the NALC Model Financial Regulations. These will replace GLPC Finance Regulations Version 8.0 adopted in November 2021. This was proposed by Cllr Headington and seconded by Cllr Long.

**61.9 New Bank Account to Enable Online Banking - Proposal:** To authorise the Clerk to submit an application to Unity Trust Bank for a standard bank account that can be managed online. Mandate to include the requirement that 3 people are needed to create and authorise a payment (1 to create and 2 to authorise). A cheque for £500 to be sent with the application to open it with GLPC funds. Noted this costs £5 monthly. Proposed by Cllr Headington seconded by Cllr Long.

**61.10 To "Pre-Authorise" expenditure - Proposal:** To approve the "Pre-Authorisation" dated July 2022, as permitted under item 5.6 of the GLPC Financial Regulations. This authorisation to expire at the start of the next Annual General Meeting of the Parish Council. Proposed by Cllr Headington and seconded by Cllr Long.

**61.11 To authorise a corporate credit card for use by the Clerk - Proposal:** To apply to Unity Trust Bank for a GLPC Corporate Credit Card for use by the Clerk and for a Direct Debit to be set-up to automatically pay the amount due in full, each month. (See Finance Regulations Item 6.20). Proposed by Cllr Headington seconded by Cllr Long.

**61.12 Budget planning for 2023/24.** A draft budget is required for the September meeting, in preparation for authorising the precept figure at the November meeting.

**61.13 Proposal: Approve a draft GLPC business plan.** Cllr Headington had produced a business plan for Unity Bank, shows how the village has developed over the years. Document to be developed over time.

## **62/22 Planning**

### Planning applications

62.1 **Moorlands**, Furnall Ave, NP/DDD/0622/0787. Proposed single storey side extension, replacement of outbuilding and new porch canopy. PC comments – no objections.

62.2 **The Hollies**, Main Street, NP/DDD/0722/0870. Listed building consent – internal and external alterations. PC comments – no objections.

62.3 **Lower stables at the Hall**, Main St. NP/DDD/0722/0871. Listed building consent – internal alterations and replacement windows. PC comments – no objections.

### Planning decision notices

62.4 **Sunnylea**, Station Rd. NP/DDD/0422/0535. Demolition of conservatory and replacement with attached garden room. GRANTED.

62.5 **Thornleigh**, Longreave Lane. NP/DDD/0422/0552. Proposed 2 storey extension to dwelling. GRANTED.

### Public Inquiry

**Thornbridge Hall.** Awaiting date for public local inquiry, following postponed 26/04/22 inquiry. It is noted that the public inquiry date has been set at 11- 14 October and 18<sup>th</sup> of October 2022.

**63/22 Police report.** PCSO Boswell had reported he is not aware of any crime concerns in Great Longstone.

## **64/22 Correspondence.**

12/05/22 Cllr Dan Cox. Resignation. Noted.

13/05/22 Cllr Gamble. Biodiversity and contact. See biodiversity.

13/05/22 BHIB. Insurance renewal. Noted.

13/05/22 Blackrock. Holme meal Charity. Noted.

13/05/22 LEAP. Numerous emails on the jubilee event. See village greens.

18/05/22 DCC. Great Longstone sign removal of old sign. See roads.

18/05/22 Ashford PC. Re: joining GLPC for defib training. Numerous emails on this. See defibs.

20/05/22 LL resident. Help with website. See website.

20/05/22 Contractor. Birds nest swing. See play area.

23/05/22 DALC. Speed indicator devices. Noted.

24/05/22 DCC. Public rights of way minor maintenance agreement. Clerk signed PC up for the reimbursable scheme.

24/05/22 PDNPA. Parishes bulletin. Noted.

25/05/22 Cllr Gamble. Local projects funds for play area. See play area.

26/05/22 ICO. Receipt of payment/certificate. Noted.

31/05/22 Contractor. Nellie springer. See play area.

02/06/22 PPPF. Local plan review. See roads.

06/06/22 Cllr Gamble. DDDC and St Giles. Noted.

06/06/22 Jane Rigby. New Cllr – forms. See co-option.

07/06/22 Kashflow. Numerous emails. See finance.

08/06/22 Contractor. Deep spike. See football.

08/06/22 Mowing contractor. Deep spike. See football.

08/06/22 Dalc. June newsletter. Noted.

09/06/22 PKF. Annual Governance and Accountability return 2021/22. Receipt of return. See finance.

09/06/22 PCC. Carols meeting. Numerous emails. See village greens.

09/06/22 Mowing contract. Various plus possible increase in costs. See rec.

10/06/22 S Headington. Accounts for Holmemearl Charity. Noted.

12/06/22 Mowing contractor. Increase due to fuel costs. See rec.

13/06/22 Dalc. Advice regarding mowing contract. See rec.

13/06/22 Resident. Open gardens. Noted.

13/06/22 Tenant. Contact details. Noted.

14/06/22 Derbyshire Police and Crime Commissioner. Parish event Whitworth centre, 5/07/22. Noted.

15/06/22 DCC. Road closure 20th July – 21st July 2022 Church Lane – BT pole replacements. Noted.

15/06/22 PDNPA. New Chief Exec Phil Mulligan to join Peak Park in September 2022. Noted.

16/06/22 DDDC. Electoral Services Annual canvas 2022, July. Noted.

17/06/22 DDDC. Casual vacancies – The PC can now co-opt in order to fill vacancies. See admin

18/06/22 PPPF. Local plan review. See review.

20/06/22 Cllr A Sutton. Speed indicator device signs additional guidance. Noted.

20/06/22 Allied Westminster. Village hall insurance renewal. Noted.

20/06/22 DCC Patrick Mountain. Sunnybank, bubbling up of tarmac. See Sunnybank.

22/06/22 Resident. Parish Council vacancy. See admin.

23/06/22 Longstone CE School. Sports day. Noted.

23/06/22 Dalc. Police Liaison Forum – Chairs invite 14th September 2022. Clerk passed to Chair.

24/06/22 DDDC. Go green event 30th July 2022, Matlock. Clerk passed to Community Facebook.

28/06/22 DCC. Drainage Butts Rd. Clerk sent photos of location.

01/07/22 Resident. Defib BHF register. Clerk replied regarding the Community Heart Defib package.

04/07/22 PCC. Thank you for work on closed churchyard. See churchyards.

04/07/22 PDNPA. Re-elects Andrew McCloy as Chair. Noted.

06/07/22 James Croft. Retirement as vicar 14 August 2022. Noted.

07/07/22 Allied Westminster. VH insurance renewal. Noted.

08/07/22 Clerks and Councils Direct. July 2022. Noted.

08/07/22 P Park. Moorlands planning application – change of PC meeting date. See planning.

11/07/11 PKF. Receipt of Annual return. See finance.

11/07/22 PDNPA Rob Kenning. The Willows. Numerous emails. Rob has reported that the woodland ranger has removed the platform as becoming a safety concern; reinstating the pond; looking into the concessionary path linking into the woodlands; re reconnecting with school (Clerk liaised with school on this).

11/07/22 J H Fitness. Summer holiday bootcamp. See rec.

11/07/22 Cricket Club. Key for bootcamp – toilet. Clerk arranged.

12/07/22 PCSO Boswell. Police report. Noted.

12/07/22 Longstone CE School. The Willows. See above.

**65/22 Late items of correspondence.**

13/07/22 PDNPA. Annual Parishes' Day 1 October. Noted.

13/07 Rowland PC. Crime prevention. Clerk to reply, yes GLPC would be interested in a session, suggest VH as a venue.

13/07/22 DALC. July circular. Noted

13/07/22 DCC. Parish and Town Council Liaison meeting 26<sup>th</sup> July 2022.

17/07/22 DCC. Road closure Butts Rd 11 -12 August.

17/07/22 J Fawcett. Electrics quote and xmas tree.

**66/22 Date of next meetings.** New date of 28<sup>th</sup> September 2022 & 9<sup>th</sup> November 2022.

The Chair closed the meeting at 9.17pm.

Sarah Stokes, Clerk to Great Longstone Parish Council, Longstone Byre, Little Longstone, Bakewell, DE45 1NN. Tel: 01629 640851 Email: [parishcouncil@greatlongstone.org](mailto:parishcouncil@greatlongstone.org)