

## GREAT LONGSTONE PARISH COUNCIL

### MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 11<sup>TH</sup> MAY 2022 IN GREAT LONGSTONE VILLAGE HALL

**Present:** Cllr Wendy Long (Chair), Cllr Simon Headington (Vice Chair), Cllr James Cox, Cllr Phil Barrett, Cllr Caroline Briggs, District Cllr Clare Gamble, Jane Rigby and Peter Shimwell (looking at being Cllrs), 1 Resident and Sarah Stokes (Clerk).

The Chair opened the meeting at 7.26pm (following the Annual Parish Meeting).

**Public comments.** There were no public comments.

**32/22 Apologies for absence from members.** Apologies were received from County Cllr Sutton.

**33/22 Declarations of interest.** Cllr Cox declared an interest in the painting quotes.

**34/22 Minutes of the meeting held on 9<sup>th</sup> March 2022.** The minutes were proposed by Cllr Briggs and seconded by Cllr Barrett.

**35/22 Cllr Dan Cox resignation.** *Cllr D Cox* is automatically resigned due to his lack of attendance at meetings due to work commitments. Cllr Cox has stated that he would still like to help where possible in the community. *Cllr Gooch* has handed his resignation in due to increased work and family commitments. Cllr Gooch is also happy to be consulted/involvement in the community. Clerk to action admin on these matters.

**36/22 Election of Chair.** Cllr Headington proposed Cllr Long as Chair seconded by Cllr Barrett.

**37/22 Election of Vice Chair.** Cllr Cox proposed Cllr Headington as Vice Chair seconded by Cllr Long.

It was noted that May 2023 will be the elections.

**38/22 Declarations of acceptance of office and declarations of interest's forms.** Clerk had now received signed forms for all Cllrs. Clerk to send to DDDC/community website.

#### **39/22 Recreation ground.**

**39.1 Playground.** Cllr Cox had fixed the lottery sign on. Work on Nellie springer and boat work due in finer weather. Cllr Headington reported on the PC inspection – the climbing wall on the jumbolander decaying at the bottom, a rail on the boat had been mended by Cllr Headington. It was resolved to await the Rospa inspection due in May, to then look at action following this.

**39.2 Equipment for years 11+.** Court resurfacing project ongoing. Clerk to action a sign asking that the tennis club take down the nets in between games, as the court cannot be multi used due to the nets being left up. It was noted that the net and two posts attached can be weighty, even with the 'new' lightweight posts.

**39.3 Cricket and Football.** Clerk reported the deep spike is due to be carried out next week. Clerk to look into weed and feed, if been carried out. Following the successful easter kids bootcamp, the fitness instructor has now booked sessions for the summer holidays, a small donation is anticipated following this. Clerk has liaised with the mowing contractor on the bootcamps.

Cllr Cox left the meeting at 7.34 pm.

**39.4 Trees/other.** Painting quotes were sought from 5 contractors. 1 quote received. Purchasing further recycled plastic benches was raised when benches are in a poor state of repair, noted that they do not need re staining,

however do need washing/power washing. It was proposed by Cllr Long to go with the quote received, seconded by Cllr Headington. Clerk to action.

Cllr Cox re joined the meeting at 7.38pm.

#### **40/22 Village greens/village hall.**

**40.1 Well dressing** – Leap update. To note this item was discussed in the Annual Parish meeting. To note the well dressing is being carried out week 4<sup>th</sup> July 2022 with the blessing of the well-being Sunday 10<sup>th</sup> July at 6pm (Vicar booked in). It was resolved for the PC to arrange village bunting along the Main Street, Clerk to ask former Cllr D Cox for his help on this matter, Clerk to source bunting from residents whom have come forward with 'stocks' from last jubilee. To note bunting to go up by Wednesday night 1<sup>st</sup> June. Clerk to look at DCC letter on bunting rules.

**40.2 Jubilee – update.** LEAP/Fols/School event being on 5<sup>th</sup> June 2022 at 2pm. To note this item was discussed in the Annual Parish meeting.

To note **cobble work** awaiting contractor. To note Clerk to arrange a **carols** meeting with Church/Band/PC for July.

To note Clerk to gain a quote from the electrician regarding **certification of the power supplies** for the xmas tree and possible replacement of the original box, Clerk to Liaise with J Fawcett on this matter. Work to be carried out during the summer.

#### **41/22 Closed Churchyard and cemetery.**

**41.1 Update on maintenance and tree work in churchyard.** Cllr Headington has been hard at work clearing foliage/lower tree work, with Dan and Tom Cox removing waste from site. Further work needed in the Autumn. Cllr Headington and Clerk had met with a tree expert from PDNPA regarding the yew trees and action required/ waste removal. The now retired expert gave a reasonable price to act on the work. Trimming of the yew has now been actioned by Cllr Headington. Thanks went to Simon for all his hard work. Noted a shredder may be needed at some point, where by the waste would then be used as a weed suppressant, on site.

Noted that a resident (whom works – environment) is looking into rewilding/bio diversity ideas in the closed churchyard. Cllr Headington raised the area alongside the lime trees/wall and at the rear of the church could be an option, however would still need strimming twice a year.

#### **42/22 Footpaths and roads.**

**42.1 Defibs.** Cllr Headington had cleared the soil away from the back of the kiosk. Noted may need to look at paving slabs to stop the soil spilling back onto the kiosk. Cllrs to look at for next meeting. Clerk has looked into training which would be £175 for a 2-hr session with 50 people. Asked Cllr Gamble if local projects funds could be requested for this, some funds still available. Clerk to also ask Little Longstone and Ashford Councils if they would like to join for training/share cost.

**42.2 Speeding/signage.** Clerk has contacted DCC regarding the new Great Longstone sign near the Willows. There now being two signs, no action on this matter yet. Noted that a new sign has been order by DCC for the Great Longstone sign at the Thornbridge end of the village.

**42.3 Junction at bottom of Church Lane/Main Rd.** DCC had sent a letter stating:

They had been out on a number of occasions to look at this area 'parking reduces the carriageway width, which helps to maintain lower vehicle speeds as vehicles have to give way and wait to pass'. There have been no injury collisions in the last three years. No action is being taken by DCC on this matter.

**42.4 Streetlighting/grit bins/bins.** No report.

**42.5 Bio diversity.** It was raised by Cllr Gamble that the clean and green team have a bio diversity group that can advise with regards to verges. To be discussed at the July meeting.

**42.6 Affordable Housing.** It was resolved not to have a 'housing needs survey' carried out. Noted parishioners have not come forward to ask for this. Noted also that there are drainage issues with the existing housing in the village.

Update on **Longreave Lane/Sunnybank/Monsal Trail and Butts Rd.** No action on Longreave Lane drainage. Sunnybank – work on the 'rights of way' has been completed, with two strips being left. Clerk to put an insert in UTE explaining that this project was done by DCC under the rights of way budget, hence the main section tarmacked, on the right of way. Thank you to DCC for actioning this project after 5 plus years. Monsal trail – a digger seen near the trail at Skew bridge possible work on the track leading to the trail. Butts Rd, Clerk to chase former drain/flood issue.

#### **43/22 Council Administration.**

**43.1 Land registration.** Clerk had requested the cost for land registration in 2022, where there are no deeds, this being £1,250. Clerk to action this for the fields/track and builders' yard during 2022, Clerk to organise documents for the Solicitors.

**43.2 Community Facebook.** Becky Stokes has stepped down from being Administrator of Facebook, thank you to Becky. Two local residents had come forward to take over. Bev Bradley will now be running GL Facebook, thank you to Tom Dean for carrying out the changes. Clerk to ask other interested resident if they are able to make some changes to the community website.

**43.3 Vacancies for Parish Councillors.** There are now 3 vacancies. Tom Cox, Jane Rigby and Peter Shimwell are interested in being a Parish Cllr. PC to look at co option at the next meeting/s. Cllrs would have to come to a meeting/letter prior to co-option.

**43.4 Report on Dalc Seminar.** Cllr Headington – Biodiversity, elections next year, DCC Speed monitoring.

**43.5 Inspection of Council owned land.** September/October.

Cllr Gamble left the meeting at 8.17pm.

#### **44/22 Financial matters.**

##### **44.1 Bank reconciliation 31st March 2022.**

###### INCOME

Rent £428.60  
Bank int £0.10

EXP £953.26

UNPRESENTED £62.40 (CHT) Closing balance on current a/c £1000 Closing balance on deposit a/c £11,734.00

##### **44.2 Bank reconciliation 30th April 2022.**

###### INCOME

S Headington £55.00 (Cllr funded own course)  
Holmemeal £23.72  
D County £500.00 (grant)  
Bank int £0.82  
Precept £18,518.00

EXP £527.46

UNPRESENTED £500 LEAP Closing balance on current a/c £1000 Closing balance on deposit a/c £30,304.08

#### 44.3 Quarterly statement (January to March 2022)

##### INCOME

RENT	£585.73
DIV	£23.72
BANK INT	£0.30
VAT	£196.40

##### EXP

ADMIN	£2079.22
S137	£474.40
V GREENS	£65.00

#### 44.4 To approve and accept payments made since the last meeting.

Dalc	Subscription.	£224.56
PPPF	Subscription	£12.00
W Brindley	Mow	£72.50 (Closed churchyard)
W Brindley	Mow	£101.00 (Rec)
Dalc	Course	£55.00 (Cllr Headington re imbursed)
LEAP	Jubilee	£500.00 (funds from DDDC)

#### 44.5 To accept and approve payments.

S Stokes	Admin	£911.20 (April/May – with back pay).
	Exp	£141.00
BHIB	Insurance	£955.84
W Brindley	Mowing	£691.00 (Closed churchyard and rec)
CHT	Annual supp.	£162.00

The payments were proposed by Cllr Long and seconded by Cllr Headington.

**44.6 To approve Annual Governance statement for Audit 2021/2022.** The Annual Governance statement was proposed by Cllr Long and seconded by Cllr Barrett.

**44.7 To approve accounting statements for Audit 2021/2022.** The Accounting statements were proposed by Cllr Long and seconded by Cllr Briggs.

The Chair duly signed the above documents.

To note the Internal audit has been carried out by Allen, West and foster. Clerk to send documentation to the external auditor/ publicise documentation.

Cllr Long raised that Chair/Clerk had asked Cllr Headington to think about becoming the RFO (Responsible Financial Officer), due to his thoroughness on this matter. This would need to be brought to a meeting for approval. The Cllr could continue as Cllr as long as measures were put in place/ also unpaid. Clerk would reduce her hours accordingly.

**44.8 Budget.** Cllr Headington went through a comprehensive budget handout, highlighting that the projected year end deficit for March 2023 has increased from £85 to £1,352. However he was confident that some of this would be recovered by under spends in some areas as the year progressed.

**44.9 Online Financial management system. Update on online banking.** Clerk to set up the online banking with Cllr Headington, now the precept has come in to the RBS a/c. The accountant suggested the RBS a/c remains open to allow any missed income/expenditure, Clerk to inform those relevant such as DCC and DDDC regarding the bank changes. It was proposed by Cllr Long to go ahead with the online financial management system, seconded by Cllr Barrett. With Cllr Headington setting this up and running this for a period of time.

To note all rents received to date. To note precept received.

## **45/22 PLANNING**

### Planning applications.

45.1 **Thornleigh**, Longreave Lane, Rowland. NP/DDD/0422/0552. Proposed two storey extension to dwelling.

PC comments: No objections.

45.2 **Sunnylea** Station Rd. NP/DDD/0422/0535. Demolition of conservatory and replacement with attached garden room.

PC comments: No objections.

### Planning decision notices.

45/3 **Field House**, Moor Rd. Remodelling of rear extension, external landscaping and replacement of glazed Conservatory roof. GRANTED

45/4 **Gritstone House**, Moor Rd. Alterations to existing house including loft conversion. Extension of outbuilding To give habitable accommodation. Extension to rear of property. GRANTED.

### Public inquiry

45.5 **Thornbridge Hall**. Notification of public local inquiry. Tuesday 26th April 2022, for numerous days. Construction of driveways, construction of car park, layout of hard surfacing, construction of building, erection of fences, including gateways and stiles – without planning permission. To note the above was postponed due to illness.

**46/22 Police report.** PCSO had has said no reported crime. It was raised by a Cllr that a car had its window smashed in.

**47/22 Clerks report.** Contacted tennis club re: net; Liaised with mowing contractor on mowing – tarmac and bootcamp; contacted CC – bootcamp; contacted contractor regarding deep spike; sent painting tender list to contractors; contacted joiner – slat; liaised with LEAP on various matters; contacted Vicar on well blessing; contacted DCC re: soil behind kiosk; asked DCC on defib training – funds; liaised with DCC on new Great Longstone sign/above old one; reported collapsed drain and sweeping; Paperwork on Moor Rd Bay; chased Butts Rd former drain; asked Cllr Headington/ UTE on Facebook Administrator; updated risk register etc; contacted Cllr Dan Cox on his resignation; prepared for Audit/ meeting with Accountant; liaised on bunting; attended site meeting PDNPA closed churchyard – yew trees.

### **48/22 To report any correspondence received and agree any actions arising.**

10/03/21 DDDC. Queens platinum jubilee fund. Submission of grant application. See jubilee.

13/03/22 Rospa. Rospa inspection – May 2022 booked in. See rec.

14/03/22 Resident. Thornbridge public inquiry. See planning

15/03/22 Dalc. Meeting notes 14/-15 March 2022. Noted.

16/03/22 LEAP. Facebook – anyone can post option. Noted.

21/03/22 Dalc. Audit forms. See finance.

23/03/22 Charity Commission. Newsletter March 2022. Noted.

23/03/22 CHT. Defib awareness seminar. See defibs.

24/03/22 PKF LittleJohn. 2021/2022 External audit. See finance.

24/03/22 DDDC. Street cleaning – path leading from The Crispin Inn. Noted.

24/03/22 J H Fitness. Easter bootcamp. Numerous emails. See rec.

24/03/22 DDDC. Queens's platinum jubilee – grant. Numerous emails. Chair applied for.  
25/03/22 Mowing contractor. Update on first cuts. Noted.  
26/03/22 Derbyshire Well dressing. Dates for 2022. Clerk replied.  
28/03/22 Resident. **Electric charging cable** – trip Hazard. It was raised that the PC need to look into electric charging points/matters. TO GO ON JULY AGENDA.  
28/03/22 Resident. Proposal to increase the diversity of wild flowers on land managed by GLPC. See biodiversity/church.  
03/3/22 LEAP. Spring newsletter. Numerous emails from Leap. See well dressing/jubilee.  
04/03/22 Longstone CE School. Well dressing and Queens jubilee celebrations. See above.  
05/04/22 DCC. Speed indicator devices – 12-month trial project. Noted.  
05/04/22 Resident. Bunting. Clerk to gather.  
05/04/22 DDDC. Notes from Feb community forum. Noted.  
06/04/22 CC. Use of toilet for boot camp. Numerous emails. Noted.  
06/04/22 James Croft. Well blessing. See well dressing.  
06/04/22 Cllr Gamble. Bins/various emails. Noted.  
06/04/22 Resident. Cllr vacancy attendance at May meeting. See vacancies.  
07/04/22 Cllr Sutton. Sunnybank. See Sunnybank.  
08/04/22 UTE. Various. Noted.  
11/04/22 Peak District Mosaic – VH. Passed to VH  
12/04/22 DDDC. Local projects fund. Noted.  
13/04/22 PPPF. Parishes day, Saturday 1st October 2022, Aldern House, Bakewell. Noted.  
14/04/22 Dalc. April newsletter. Noted.  
16/04/22 Rospa. Notification of inspection. See playground.  
20/04/22 Derbyshire Police and Crime Commissioner. Speed indicator and device trial. Noted.  
21/04/22 PDNPA. Postponement of Thornbridge Hall public inquiry. See planning.  
21/04/22 PDNPA. Yew trees in closed churchyard. See Church.  
25/04/22 Cllr Gamble. Bins, Household and waste. Numerous emails. Noted.  
25/04/22 DDDC/ Cllr Gamble - Jubilee licence. Passed to LEAP.  
25/04/22 DDDC. Bins Sunnybank. Numerous emails. Noted.  
27/04/22 Longstone Ce School. Annual PC meeting. See well dressing/jubilee.  
28/04/22 BHIB. Council insurance. Clerk actioned.  
28/04/22 DCC. Streetlighting and bunting for Queens Platinum jubilee. Noted.  
29/04/22 PCSO Boswell. Police report. See police.  
29/04/22 PCSO Boswell. April Newsletter. Noted.

#### **49/22.Late items of correspondence.**

02/05/22 Cllr Gooch. Resignation. See resignation.  
02/05/22 Tom Dean. Facebook changeover help. See Facebook.  
02/05/22 Resident. Facebook admin. See Facebook.  
02/05/22 RBS. Changes to a/c. Noted.  
02/05/22 Cllr Sutton. Church Lane junction. See Church Lane.  
03/05/22 J H Fitness. Kids summer bootcamp. See rec.  
05/05/22 LEAP. Update. See well dressing/jubilee.  
05/05/22 Resident. Fireworks. Noted.  
06/05/22 DDDC. Public space and protection order. Noted.  
09/05/22 Resident. Parish Cllr. See vacancies.  
11/05/22 Dalc. May circular. Noted.

**50/22 Dates of next meetings 2022.** 13th July, 14th September & 9th November.

The meeting was closed at 8.37pm.

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