

## GREAT LONGSTONE PARISH COUNCIL

Clerk: Sarah Stokes

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11<sup>TH</sup> JULY 2018 IN GREAT LONGSTONE VILLAGE HALL AT 7.30PM

**Present:** Cllr Wendy Long, Cllr Peter Thompson, Cllr Phil Barrett, Cllr James Cox, Cllr John Shimwell, 1 parishioner and Sarah Stokes (Clerk).

**Public comments.** There were no public comments. Mr Gooch had come to the meeting with a view to being co opted as a Parish Councillor in September 2018.

**49/18 Apologies for absence.** Apologies were received from Cllr Briggs and UTE.

**50/18 Declarations of interest.** There were no declarations of interest.

**51/18 Minutes of the meeting held on 9<sup>th</sup> May 2018.** The minutes were proposed by Cllr Cox and seconded by Cllr Thompson.

#### **52/18 Recreation ground.**

**52.1 Playground.** Rospa report, to go through in detail at the land inspection. It was proposed by Cllr Long to gain a quote for a new ladder to the jumbolander, seconded by Cllr Shimwell. Clerk to go ahead with work if under threshold. To note painting work complete.

**52.2 Equipment for years 11+ Fence work/support awaiting contractor.** Clerk to look into a basketball net replacement. Clerk to contact the tennis club re taking tennis net down when finished playing, putting in box area provided. Notice to go on the court re taking the net down/using box/cabinet. To note Fresh Air Fitness have provided the guarantee timescales for the fitness equipment. Repairs to court fencing awaiting contractor.

**52.3 Cricket and Football.** Cllr Long reported that funds for the Drainage project have reached the £6000 mark (£3000 DDCVS, £200 Judith Twigg, £850 Little Longstone Parish Meeting, £1000 Ralph Rider Trust, £500 JFC, £100 parishioner and £350 worth of drains from Markovitz, this being the amount required to continue with the FA application. Cllr Long to send the FA application off this week. Cox's to do work in sections, if work not commencing until the Autumn, to work around football games, work will not disrupt games. To note the school to benefit from the work on the pitch.

The Cllrs discussed public liability and users of the rec, with those using for ad hoc use such as the fell race and non-commercial such as school being covered.

To note the new mowing tender document to include spraying weed killer around play/fitness equipment rather than strimming, as strimming damaging it. New mowing tender documents to be approved at the September meeting, Clerk to make adjustments.

#### **53/18 Village greens.**

To note **allotment work and bamboo** removal complete. It was noted that the plot where work has been carried out has not had any activity from the tenant since. Clerk had let the joint tenants know of the work completion. Awaiting **xmas tree light extension work** (two jobs). Clerk to look at **lights and xmas tree suppliers** on completion of the work. **Tree belt;**

it was noted that DCC had carried out work on the trees near the bus shelter following the storm in June. Work was carried out on the verge trees and in the neighbouring garden, following the damage.

Cox's to continue with the work to the damp on the village hall, with the Clerk to advise the resident when the work will be carried out. Clerk had sent a letter to the owner following upset regarding the work being carried out, which had verbal permission over the phone, prior to.

**54/18 Burial grounds.** To note the new tap installed. Clerk to put insert in UTE re the taps existence.

### **55/18 Footpaths/roads.**

**55.1 Streetlighting/speeding/parking/verges:** No formal response following the **speed gun training** article in UTE. School noted their interest prior to the advert. To review interest in September. Clerk reported DCC letter regarding new streetlighting in Autumn/winter, further information in due course.

**55.2 Hardrake Lane:** It was reported that work has been carried out. Possible further work planned in by DCC later in season. B Cardona to carry out the strim on this footpath, as contracted prior to the fell race, clerk to confirm with Contractor.

**55.3 Longreave Lane water problem.** Clerk had chased Cllr Judith Twigg to help move this project forward, still big gap at side of road, following some work carried out.

**55.4 Asbestos.** To note the asbestos drainpipe has now been appropriately disposed of.

Clerk to report sunken gully on Main Street, allotment end of village.

Clerk to contact owners of trees/bushes overhanging footway on Station Rd.

To note bench staining actioned.

### **56/18 Council administration.**

**56.1 GDPR.** Clerk had produced a general **privacy policy**, along the Nalc guidelines and used by a neighbouring parish. Cllrs to approve document at September meeting. Clerk contacted allotment tenants, mowing contractors etc re GDPR. Clerk to continue to work on documents and consolidating data.

**56.2 Land registration.** Ongoing.

**56.3 Declarations of acceptance of Office and interests.** To note Clerk, received forms from Cllrs Briggs and Shimwell.

To note inspection of land in October.

To note all insurances up to date. Clerk brought VH insurance documents to meeting and certificate on VH noticeboard.

## **57/18 Financial matters.**

### **57.1 Bank reconciliation for 31 May 2018**

#### INCOME

Bank int	£1.63
Donation	£850.00 (L Longstone P Meeting)
Training	£22.50 (L Longstone P Meeting)

EXP            £1,991.91

Unpresented   none

C/B on current account £1,000

C/B on deposit account £38,248.26

### **57.2 Bank reconciliation for 31 June 2018.**

#### INCOME

DDCVS	£3000 (donation)
Ralph Ryder	£1000 (donation)
Dividend	£31.63
Bank int	£1.60

EXP            £3,419.55

Unpresented   £40.00 (data protection)  
                    £996.00 (Cox)

C/B on current account £1,000

C/B on deposit account £38,248.26

### **57.3 Quarterly statement. April 2018 – June 2018**

#### INCOME

Rent	£130.00
Bank int	£4.23
Precept	£16,689.80
Donations	£4,850.00
Training reimb	£22.50
Dividend	£31.63

#### EXP

Admin	£1767.91
Rec	£2547.60
Burial	£464.50
Allot	£996.00
V hall	£750.15

### **57.4 To accept and approve payments made prior to the meeting.**

Rospa Playsafety.	Annual Inspection	£176.40
TW Cox.	Tap	£465.00
TW Cox.	Painting/staining	£2028.00
Information Comm.	Data P	£40.00
T W Cox	Drainage Allotment	£996.00
Allied Westminster	VH insurance	£750.15

#### **57.5 To accept and approve payments.**

Sarah Stokes	Admin	£784.00
	Expenses	£84.04
B Cardona	Village greens	£1425.00
N Turner	Heater VH	£2462.11
T W Cox	churchyard mow	£1410.00
Allen W and F.	Accountant	£420.00

The payments were proposed by Cllr Barrett and seconded by Cllr Shimwell.

**57.6 Village hall upgrade and funding.** Following a letter from the VHMC, Cllr Thompson proposed the Parish Council fund a projector for the VH as part of their refurbishment project, being approximately £1500 (under section 137). This was seconded by Cllr Barrett with all in favour. The projector being suitable for Film Club type activities. Cllr Thompson to liaise with the Clerk on the purchase of this. Clerk to inform the VHMC.

To note awaiting return of Annual Governance and Accountability Return 2017/2018.  
To note 1 allotment rent outstanding. To note VAT refund sent off.

#### **58/18 Planning matters.**

**58.1 Planning application.** The Manor House, Main Street. Listed building consent. NP/DDD/0518/0443. Removal of boiler flues and other related work.

PC comments sent in: No objections.

**59/18 Police report.** PCSO Phipps sent a report in: Two calls for service, both relating to suspicious activity (door to door sales) and one crime relating to a traffic offence. In the wider area there have been issues with shop thefts, car crime, out building break ins etc.

It was noted in the meeting that there have been thefts from Hassop Station bike store.

#### **60/18 Clerks report.**

Obtained signature's for declaration of office from Cllrs Briggs and Shimwell; Liaised re jumbo lander/Rospa report; Grant forms and letters regarding donations for the drainage project; liaised re line machine; chased work on allotments; gained itemised quote for xmas tree extension work; Chased Cllr re speed gun article; GDPR; work for Annual Governance and Accountability return/sent off; requested allotment funds; replied to resident re track; sent letter to Defra and Environmental Health; liaised with School and CC re dates for Rec; replied to resident re camping; circulated pension information to Cllrs; liaised with Cllrs re RBS bank closure arrangements; renewed VH insurance; liaised with allotment holder re moving plot; Vat refund sent off.

**61/18 To report on any items of correspondence received and agree any actions arising.**

13/05/18 Longstone School. Sports day. Noted.  
13/05/18 RBS. Changes at Bakewell. Noted.  
14/05/18 Defra. Receipt of query. No reply received from Defra or Environmental health. Clerk to make contact again with both regarding Moor Road buildings.  
14/05/18 Gusto Cycling – Eroica and road closures. Noted.  
14/05/18 BHIB. GLPC insurance renewal/certificate. Noted.  
16/05/18 Longstone School. Broken chain on Burma Bridge. Actioned.  
18/05/18 DDCVS. Application to Better Derbyshire Dales fund. See Recreation ground.  
18/05/18 Resident. Longstone Edge. Clerk replied.  
21/05/18 Blackrock. GDPR. Noted.  
21/05/18 PDNPA. Parish Clerk network event 27th June 2018. Noted.  
21/05/18 JFC. Line marker. Actioned.  
21/05/18 Allotment holder. Moving plot. Clerk ongoing.  
22/05/18 DCC. Libraries. Noted.  
24/05/18 DCC. Streetlighting. See Footpaths and roads.  
24/05/18 Dalc. Circular 7. Noted that it is discretionary to have a DPO for GDPR.  
25/05/18 Resident. Letter, applying to be a Co-opted Parish Councillor. Noted.  
25/05/18 DDCVS. Award for drainage project. See Recreation ground.  
25/05/18 Allen, West and Foster. GDPR. Noted.  
26/05/18 PCSO I Phipps. Incident at Longreave Lane. Regarding incident at bridge.  
31/05/18 Blackrock. Registrar. Noted.  
31/05/18 Markovitz Ltd. Football drainage project and building supplies. See Recreation ground.  
31/05/18 DCC. Cllr Twigg donation to drainage project. See recreation ground.  
01/06/18 Cllr Twigg. Grants available. Noted.  
03/06/18 Allotment tenant. Allotment work. Noted.  
07/06/18 PDNPA. Democratic Services. Noted.  
07/06/18 Former Clerk. RBS closing in Bakewell and hold. Actioned and documents removed.  
11/06/18 Rospa. Inspection report. See recreation ground.  
13/06/18 Longstone School. Line marker. Actioned.  
15/06/18 DCC. Community Involvement scheme. Noted.  
19/06/18 Ralph Ryder Trust. Donation to football field project. See recreation ground.  
19/06/18 PDNPA. Planning service parishes bulletin 20. Noted.  
19/06/18 Dalc. Circular 8. Noted.  
20/06/18 JFC. Drainage project. Noted.  
21/06/18 DDDC. Annual canvass. Clerk sent to UTE.  
23/06/18 JFC. Donation for drainage project. See recreation ground.  
27/06/18 Dalc. Circular 9. Noted.  
28/06/18 VHMC. Upgrade of the village hall. See finance.  
29/06/18 DDDC. Hot weather – water usage. Noted.  
04/07/18 ICO. Certificate. Noted.  
04/07/18 Severn Trent. Saving water. Using a bowser at Taddington.  
04/07/18 Tenant. Allotment notice. Clerk ongoing.  
04/07/18 VHMC. Using village hall. Actioned.

**62/18 Late items of correspondence.**

05/07/18 DCC. Bus strategy. Noted.  
05/07/18 Clerks and Councils direct July 2018. Noted.

05/07/18 Fresh Air Fitness. Guarantee. See recreation ground.  
06/07/18 Markovitz. Land drainpipe donation. See recreation ground.  
09/07/18 PCSO Ian Phipps. Police report. See police.  
09/07/18 DCC. Emergency road closure Station Rd. Noted.  
09/07/18 Derbyshire Police and Crime consultation. Noted.  
11/07/18 Resident. Moor Rd buildings, see under Defra above.  
12/07/18 Chapel. Concert on 15<sup>th</sup> July. Clerk to reply stating that permission is given to use the green but not for a microphone/amplification, only a keyboard/organ.

**63/18 Date of next meetings.**

26<sup>th</sup> September 2018 and 14<sup>th</sup> November 2018

The meeting closed at 8.21pm

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