

# GREAT LONGSTONE PARISH COUNCIL

Clerk: Sarah Stokes

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8<sup>TH</sup> MARCH 2017 IN GREAT LONGSTONE VILAGE HALL AT 7.30PM

Present: Cllr Wendy Long, Cllr Peter Thompson, Cllr Caroline Briggs, Cllr John Shimwell, Cllr Phil Barrett, Sarah Stokes (Clerk) and UTE.

**Public comments.** There were no public comments.

**16/17 Apologies for absence from members.** Apologies were received from Cllr Cox and Cllr Judith Twigg.

**17/17 Declarations of interest.** Cllr Thompson declared an interest in item 10.1 Planning, The Cross.

**18/17 Minutes of the meeting 11<sup>th</sup> January 2017.** The minutes were proposed by Cllr Briggs and seconded by Cllr Thompson.

### **19/17 Recreation ground.**

#### **19.1 Playground.**

19.1.1 **Tarmac-** The Clerk had sent out 3 requests for tarmacing jobs. 1 Quote received in. It was proposed by Cllr Long to go ahead with the two entrances specified, being 1 metre square, seconded by Cllr Shimwell. Clerk to contact contractor. With regards to the path it had been highlighted by the contractor that the path from Sunnybank needs trimming back, having overgrown, to the 1 metre wide tarmac, not re tarmacing. It was resolved for the Clerk to ask B Cardona to quote to trim back/edge path to 1 metre wide.

19.1.2 **Noticeboard.** Thank you to Cllr Thompson for doing the maintenance on the noticeboard. PC to look at replacing the boarding in finer weather.

#### **19.2 Equipment for years 11+.**

19.1.1 Clerk reported that the **fitness equipment** is now installed. With a *training session* to be held on Tuesday 9<sup>th</sup> May at 12.30, Clerk to advertise in UTE, along with information regarding the funds used for the fitness equipment. Tractor marks to be monitored.

19.1.2 The Clerk circulated a selection of **storage unit** ideas, along with reporting what other villages have locally. There was much discussion on the design. It was resolved to go for one wooden unit, with two sections, one side lockable (for lining machine), one no lock. Unit to have slats/vents on side where tennis net/posts to be kept. A felt sloping roof to be put on. Tennis posts being 4ft long. Liner paint may not fit in the unit/be suitable to be stored (two free packs supplied with machine). Clerk to pass dimensions to Cllr Long. Cllr Long to liase with D Hopkins re the donated storage unit to be made.

19.3 **Cricket and football.** To note the purchase of the **liner machine**. See above re storage unit to be made. To note sand in **goal mouths**, with turfing of goal mouths in June. It had been reported that visiting dogs from the JFC had been exercised on the rec. Clerk to contact the JFC with regards to this. Parents of the JFC/also CC members, had noted that the PC had spent parish funds on the goal mouths and that the JFC only pay a small rent in relation to the subs each JFC member pays and perhaps some of this money could help fund the drainage, not go to Baslow sports club. The PC stated that it is their duty to

provide a football pitch that the village children can also use. The PC encourages the use of the football pitch.

**19.4 General. CC and strimming edges.** It was noted that the CC are contracted to strim the edges 8 times. PC to monitor edges. Clerk to remind JFC to report back on **drainage** issues also their planned use for the summer. It was noted how wet the football pitch is. It was resolved to look into alternative quotes for the drainage, where a grant will be required. Clerk to look into further quotes utilising the topographic survey. Cllr Long volunteered to look at grants when required. To note feedback from the football club regarding drainage issues would be required for a grant. Clerk to ask the School not use the cricket square when using the recreation ground, with all requests for dates to go through the Clerk for approval by the PC.

To note painting of play equipment and benches spring/summer.

To note receipt of public liability insurance for all mowing contractors used.

### **20/17 Village greens.**

20.1 **Stone bollards** down from School. With the stone bollards moved back, it was proposed by Cllr Thompson to put cobbles on both sides of the road, in front of the bollards, with the edging stones to remain, seconded by Cllr Briggs. Clerk to request a quote for the work.

**20.2 Moles West Green.** The Clerk reported that there are mole hills on West Green. Clerk to ask local mole man to act upon.

**20.3 Tree planting.** Replacement jubilee tree has been planted by A Slack.

**20.3 Allotments.** To note the bamboo has been removed and new tenancy agreement received. There was much discussion regarding the allotment water. An allotment holder had plotted on a 'map' where the water occurs. It was reported that in previous Councils they had the soil tested each year. It was noted that the PC has looked into the water with Severn Trent. It was resolved to; ask History group to look into old drainage, ask H wright re-records office and old drains; ask a drainage specialist to advise/quote for works. It was noted that the PC have a duty to try and provide allotments, if parishioners ask for them. Would there be an alternative location for the allotments if the current one wasn't used, was also discussed.

**21/17 Burial grounds.** The Clerk reported that the light on the path had been installed. The amount of debris and slippery moss around the gate areas in the churchyard/burial was noted. Clerk to ask B Cardona to remove the tree debris off the paths and spray the moss, on this occasion.

### **22/17 Footpaths/roads.**

**22.1 Street lighting/speeding/parking/verges.** Clerk reported that Cllr Horton had requested DDDC look into the verge opposite Thornbridge Manor. **Verge overgrown.** Cllr Judith Twigg had contacted DCC regarding the **water near the bridge**, the case had been re opened. Clerk had asked for a reply regarding the investigation into the water. Clerk to re report the deep pothole near the bridge. To monitor parking near the bridge/verges.

**22.2 Defibs.** Awaiting date from CHT regarding a training day, it was proposed to have one during the working week. Clerk reported that following a number of site visits with the electrician, the best option would be to position the defib on the end/side of the tea hut, making it easier for electrics and easy access off the field for those requiring the facility. Clerk to write to GLCC regarding the proposed location, £25 per year for electrics to start following installation and permission to put signage on the tea hut highlighting the

defib. Clerk to add annual fee to parish diary. The electrician had quoted £60 to fit the defib on the tea hut. It was proposed by Cllr Long to go ahead with the letter and electrician fitting, seconded by Cllr Barrett.

**22.3 Hardrake Lane.** No reply from DCC/PDNPA regarding Hardrake Lane to date.

Cllr Long to remove the asbestos drainpipe. Grit levels to monitor.

### **23/17 Council Administration.**

**23.1 Land registration.** Fields 6552 and 7340 Moor Road. Ongoing.

**23.2 To review risk register, council asset register and retained documents.** It was resolved for the Clerk to add the fitness equipment to both the risk register and asset register. Also to add to the risk register, to request insurance documents from the mowing contractors on an annual basis/Clerk to add to parish diary. To use the Dalc recommended retained documents list as in previous years.

### **24/17 Financial matters.**

#### **24.1 Bank reconciliation for 31 January 2017.**

INCOME-	RENT	£11.24
	DONATION	£975.00
	BANK INT	£0.27
EXP -		£5,353.52
CLOSING BALANCE ON CURRENT A/C		£1,000.00
CLOSING BALANCE ON DEPOSIT A/C		£28,608.65

#### **24.2 Bank reconciliation for 31 February 2017.**

INCOME	RENT	£11.24
	BANK INT	£0.22
EXPEN.		£836.00
UNPRESENTED		NONE
CLOSING BALANCE ON CURRENT A/C		£1,000.00
CLOSING BALANCE ON DEPOSIT A/C		£27,783.31

#### **24.3 Quarterly statement. (November 2016 – end January 2017)**

INCOME	REIMBURSE.	£3,281.00
	RENT	£141.51
	BANK INT	£11.30
	DONATION	£1,040.00
	INVEST.	£31.64
EXPEN.	ADMIN	£1,619.30
	S137	£3,220.20
	GREENS	£1,505.00
	REC	£1,255.80
	V HALL (DON.)	£1,500.00

#### **24.4 To Accept and approve payments since last meeting.**

Sarah Stokes (liner machine – rec)	£346.80
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Bruno Cardona (bamboo and sand)	£147.00
Bruno Cardona (hedge/tree)	£120.00

#### **24.5 To accept and approve payments.**

Sarah Stokes - (Admin )	£743.20(2 months)
(Expenses)	£56.25
Phil Barrett – screws (dog notices)	£10.46
DALC - (subscription)	£241.13

The payments were proposed by Cllr Long and seconded by Cllr Briggs.

**Xmas tree bulbs/strings.** It was proposed by Cllr Long and seconded by Cllr Thompson to order two lengths of cable with connectors and two packs of bulbs. Clerk to order.

To note VAT claim gone in - £1,677.42 ,received. To note awaiting invoice for fitness equipment.

To note all allotment rent received. Clerk requested Quarry, school and tennis rents.

To note receipt of Crispin walk funds of £975.00.

Clerk to prepare for a/c's and audit for approval at May meeting. With West and Foster to carry out the internal audit.

#### **25. Planning matters.**

**25.1 Appeal decision.** APP/M9496/W/16/3159734. **1 The Cross**, Main Street. The appeal is allowed and planning permission is granted for change of use of stone built outbuilding to holiday accommodation.

**25.2 Planning decision notice.** NP/DDD/1116/1095. **Bleaklow Farm**, Hassop. Demolition of farmhouse and erection of replacement dwelling and other work. Granted.

**25.3 Listed building decision notice.** NP/DDD/1216/1233. **Crispin Inn**. Minor alterations. Granted.

**25.4 Planning application.** NP/DDD/0117/0045. **The Croft**, Main Street. The erection of a single storey oak –framed garage and storage building. PC Comments sent in: No objections.

**25.5 Planning application.** NP/DDD/0117/0075. **Heatherby**, Furnall Avenue. The replacement of the existing garage with a replacement single storey building on the same footprint. To note further amended plans received Feb 2017. Application withdrawn.

The PC asked the Clerk to write to PDNPA if enquire whether advise could be offered by the PC before an application is put in.

**26/17 Police matters.** No report.

#### **27/17 Clerks report.**

Requested quotes for tarmac; Liaised with fitness equipment installers/monitored installation/site meeting.

Requested free training date for fitness equipment; Put insert in UTE re fitness equip.

Looked into storage solution; Ordered lining machine.

Liaised with JFC re temporary storage of lining machine; Asked B Cardona re sand and turf.

Asked Cox's to go ahead with painting; Looked into mowing contract re strimming edges.

Asked JFC to report on drainage on pitch; Requested copies of insurance from mowing contractors.

Liaised on tree planting; Wrote back to two allotment holders re water.

Asked B Cardona to remove bamboo; Sent thanks to J long and J Fawcett re xmas tree/s.

Liaised with N Horton re verge; Reported drain Main Street.

Meeting/s on site with electrician re defib; Requested training date CHT.

Wrote to DCC and P park re Hardrake Lane; Re requested grit pile Dale farm end.

Vat claim sent off; Looked into xmas bulbs/strings.  
Carried out new allotment tenant paperwork; Preparation for accounts/audit.

**28/17 To report any correspondence received and agree any actions arising.**

16/01/17 CHT. Defib order. See footpaths and roads.  
18/01/17 Dalc. Circular 2. Noted.  
18/01/17 Charity Commission. Annual return confirmation. Noted as for Holmemeal.  
18/01/17 DDDC. Area Community Forum. Tuesday 21 February, 7pm. Ashford Institute. Noted.  
19/01/17 Judith Twigg. Drainage near bridge. See footpaths and roads.  
29/01/17 DCC. Temporary footpath closure, no 4. 30 January to 3 February 2017. Noted.  
20/01/17 Premier gas. Village hall boiler service. Clerk passed to VHMC.  
26/01/17 DCC. Footpaths. Reporting on styles mended.  
26/01/17 DDDC. Register of Electors. Clerk requested copy/received copy.  
27/01/17 The Pensions Regulator. Acknowledgement of declaration of compliance. Noted.  
27/01/17 Blackrock. Annual short report. Noted.  
01/02/17 RBS. Williams and Glynn. Noted.  
02/02/17 P Park. Heatherby. Amended plans. See planning  
03/02/17 DDDC. Renewal of Public space protection order. Noted.  
07/02/17 Dalc. Circular 3. Noted.  
13/02/17 DCC. Potholes Station Rd. Clerk had reported the pot holes, DCC have said too shallow to fill.  
14/02/17 DDDC. Reimbursable budget 2017/2018, to remain the same. Noted.  
14/02/17 Aon. Insurance new fitness equipment. Clerk had contacted Aon to ensure new equipment noted/covered.  
20/02/17 Resident. Allotment water. See village greens.

**29/17 Late items of correspondence.**

03/03/17 DCC. Charges for household recycling. Clerk had sent to UTE, to also put on noticeboard/s.  
03/03/17 Blackrock. Receipt of documents.  
03/03/17 Clerks and Councils direct. March 2017.  
03/03/17 Cllr N Horton. Verge Station Road. Cllr Horton reported that DDDC are looking into it.  
06/03/17 Sir Patrick Mcloughlin MP. Better care closer to home. Noted.  
07/03/17 PDNPA. Heatherby planning application. Withdrawn. See planning.

**30/17 Date of next meetings.** Clerk to put insert in UTE/notices up re Annual Parish Meeting.  
10th May 2017 (also Annual Parish Meeting 7pm) 12th July 2017 13th September 2017

The meeting was closed at 9.05pm

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