

**GREAT LONGSTONE PARISH COUNCIL MEETING HELD ON WEDNESDAY 13<sup>TH</sup> NOVEMBER 2013  
GREAT LONGSTONE VILLAGE HALL AT 7.30PM**

**AGENDA**

You are summoned to attend the above meeting of the Parish Council to discuss the following:

Proposals by the Chair are moved to expedite discussion and do not necessarily represent the view of the Chair. The public comments session will finish no later than 7.45pm, in order to allow for key agenda items.

**Public comments session.**

1. **Election of Chairman.**
2. **Apologies for absence from members.**  
To note apologies from members.
3. **Declarations of business interests.**  
To record any personal and prejudicial interest relating to issues on the agenda.
4. **Minutes of the meeting 16<sup>th</sup> October 2013.**  
To confirm the accuracy of the minutes.
5. **Recreation ground.**
  - 5.1. **Playground.**
    - 5.1.1 Notice board - staining of.
    - 5.1.2 Quote for work on Climber igloo matting, wet pour for both swing areas.
    - 5.1.3 Boat. Securing of 1 foot long section. Cllr Thompson to report on progress.
  - 5.2. **Equipment for older children.** To report on progress of adaption's for trial. To note removal of old goal posts when trial work actioned.
  - 5.3. **Tree work.** Near pavilion and near tennis court.
  - 5.4. **Hedge** quote then removal of fence panel
  - 5.5. **Strimming** near tennis court.
  - 5.6. **Bench** on tennis court.
  - 5.7. **Opening** for wheelchair/pushchair access top of Spring Bank/Rec. Ash trees near to this gate area removed (actioned). Cllrs Cox and Wright to report.
6. **Village greens.**
  - 6.1 lease for tree area near bus shelter.
  - 6.2 Documentation on bus shelter ownership.
  - 6.3 Ivy removal, war memorial edging (actioned), wiring work on war memorial.
  - 6.4 Tree work quote (see above). Letter PDNPA mushrooms around tree in front of school.
  - 6.5 Chains around war memorial.
  - 6.6 West green. Verge strimming (actioned) and quote for shrub removal.

To note benches on all PC land to be looked at in coming year, prioritising the staining of.
7. **Burial grounds and Fearnehough yard.**
  - 7.1 Ivy and wall.

**8. Footpaths/roads.**

- 8.1 Verge Station Rd. Clerk to report on letter from DDDC.
- 8.2 Verge spring bank needing strimming. (Actioned).
- 8.3. Resurfacing Footpath number 4.
- 8.4 Footpath gates leading from Station Rd towards L L parish. Awaiting PDNPA.
- 8.5 Grit piles, Moor Rd.
- 8.6 Coronation oak tree.
- 8.7 Streetlights. Bells Style.

**9. Quarry.**

- 9.1 Quote for braising gate.
- 9.2 Elderberry bushes (actioned) and ash trees. To report on progress.

**10. Council Administration.**

- 10.1 Land registration. Clerk to report on progress.
- 10.2 To approve any changes to Financial Regulations, standing orders (to note changes to meetings, being every other month) and code of conduct for Cllrs. Or to agree that no changes are necessary.
- 10.3 Adjustments to GLPC diary.
- 10.4 Annual Parish meeting and village week 2014.
- 10.5 To note, Clerk to put in claims for reimbursable expenditure.
- 10.6 Insurance for 2014.
- 10.7 To review document retention policy. To approve changes or agree no change required.

**11. Financial matters.**

11.1 Bank reconciliation for 31 October 2013.

To be presented at the meeting.

11.2 To accept and approve payments.

Sarah Stokes Admin	£353.20	
Expenses	£145.92	(includes Samsung printer)
C Barnes mowing churchyard	£1050.00	
B Cardona mowing	£1415.00	
Cockertons - land registration	£483.72	

11.3 Cllrs to sign the RBS bank mandate form.

To note invoices for allotment rents have been sent out. To discuss any changes in rentals for next year.  
To note the xmas tree to be delivered on 29<sup>th</sup> November 2013. Cllr Thompson to report on the lights.  
Holmemeal Charity.

**12. Precept 2014/2015**

**13. Planning matters.**

**14. Police matters and neighbourhood watch.**

Cllr Wright to report.

**15. Clerks report.**

- 1. Liaised with DDDC re: 4 vacancies and put notices on notice board, UTE and sent to DDDC.

2. Requested quote to braise gate at quarry.
3. Asked B Cardona to; remove elderberry bushes at quarry, leaves under benches opposite bus shelter, edging next to war memorial, verge in front of West Green/allotments, removal of Ash trees at top of spring bank and strim verge at Spring Bank.
4. Spoke to gardener re ivy on wall near bus shelter.
5. Requested information from DCC Estates dept re bus shelter.
6. Contacted three tree surgeons re tree work, also local resident re memorial tree.
7. Looked into paint options and quote for war memorial chains.
8. Contacted D Goodwin at PDNPA re mushrooms at base of tree, v green.
9. Looked into long term stainer for benches and maintenance of.
10. Asked B Cardons for quote for removal of shrub area West Green, to trim hedge on recreation ground behind tennis court.
11. Sent allotment invoices out, along with reminder of maintenance and waiting list.
12. Wrote to three properties adjacent Bells Style, re overhanging trees/foliage.
13. Looked into streetlights up Bells style.
14. Asked GLCC re strimming near to tennis court, edge of rec.
15. Wrote to tennis club re bench.
16. Looked into suitable stainer for rec notice board and volunteer to stain.
17. Contacted DCC re grit piles on Moor Rd.
18. Liaised with Cockertons re Simon Headington signing the declaration.
19. Passed meeting dates for 2014 to UTE.
20. Looked into adjusting the standing orders and GLPC diary, in line with meeting frequency changes.
21. Purchased a GLPC owned printer.
22. Distributed wreaths/collection boxes.
23. Visited resident adjacent V hall re roof.
24. Passed Shakedown festival letter to Ashford PC.

**16. To report on any items of correspondence received and agree any actions arising.**

- 15/10/13 Aon. Fireworks displays, bonfires and beacons.
- 17/10/13 Grass verge, Station Rd
- 18/10/13 DALC. General circular.
- 18/10/13 DCC. Grit piles.
- 23/10/13 PDNPA. Mushrooms - tree base
- 23/10/13 DDDC. Parish Precept 2014/2015
- 24/10/13 GLCC. Contract rec ground.
- 28/10/13 DCC. Proposed bus stop marking - Bus shelter
- 30/10/13 Clerks and Councils direct Nov 2013.
- 31/10/13 War memorials Trust. Caring for war memorials.
- 01/11/13 Cockertons. Signed statement of truth.
- 04/11/13 Blackrock. Statement Holmemeal.
- 04/11/13 Allotment holder. Allotment plot.
- 04/11/13 Resident. Tree on recreation gorund.

**17. Late items of correspondence.**

**18. Date of next meetings.**

- 8<sup>th</sup> January 2014 at 7.30pm
- 12<sup>th</sup> March 2014 at 7.30pm

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