

Friday 3rd July 2026

To All Members of the Parish Council

You are hereby summoned to attend a meeting of Great Longstone Parish Council which will be held on **Wednesday 8th July 2026** in the Village Hall, Church Lane, Great Longstone DE45 1TB, commencing at **7.00pm**, for the purpose of transacting the following business.

Members of the public are welcome to attend.

Yours faithfully

Simon Headington

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Agenda

- 1. Apologies for absence from members.**
- 2. Declarations of disclosable pecuniary interest relating to items on the agenda.**
- 3. To Approve Minutes of the meeting of 10th June 2026**
- 4. Public Participation Session:** In accordance with Standing Order 3(e), the Council will allow a period of up to 15 minutes for members of the public to make representations, answer questions, and give evidence in respect of any item of business included on the agenda or other parish matters.
- 5. Discussion of Confidential Matters:** (Public Bodies (Admission to Meetings) Act 1960 S1(2)) - To determine which items, if any, from the agenda should be taken with the public excluded. If the Parish Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: "to consider a resolution under the above act to exclude members of the press and public in order to discuss item number ..." This item will then be discussed with press and public excluded.
- 6. Report from Proper Officer to the Council**
 - 6.1 Planning and Development**
 - 6.1.1 Monitored planning applications, including the refusal of the Longstone Hall applications (NP/DDD/0725/0657 and 0658) and the submission of the Wager Flat Restoration Scheme (NP/DDD/0626/0626), which is on the agenda for this meeting.
 - 6.1.2 Submitted Parish Councils comments to PDNPA on the change of use application for the Old Infant School building (NP/DDD/0526/0510).
 - 6.2 Recreation Ground and Village Assets**
 - 6.2.1 Received the RoSPA Play Equipment inspection report. No red-rated issues, though the report highlights ongoing deterioration of wooden equipment. Report circulated to members separately.

- 6.2.2 Followed up on reports of playground equipment issues, including the birds nest swing and a loose plank on the tower.
- 6.2.3 Noted a request for a memorial bench on the Recreation Ground, to be considered at this meeting.

6.3 Village Hall

- 6.3.1 Received one quote for re-staining and repainting the external woodwork. Further quotes being sought via Under the Edge.

6.4 Highways and Public Spaces

- 6.4.1 Reported cyclist accident on Moor Road (23rd May) to DCC Highways; works order issued but road sweep not confirmed as completed.
- 6.4.2 Resolved the Openreach pole issue: pole to be relocated to the verge near the bus shelter. Full fibre broadband infrastructure being installed through Great Longstone to Monsal Head, with completion required by 31st March 2027.
- 6.4.3 Ongoing liaison with PDNPA regarding overgrown footpaths in The Willows; work has begun.

6.5 Governance and Compliance

- 6.5.1 Completed pension auto-enrolment submission and AGAR returns following the May meeting.
- 6.5.2 Noted change in law regarding publication of councillors' home addresses, effective 29th June 2026, under the English Devolution and Community Empowerment Act. Default position is now that home addresses must not be published unless a member specifically requests otherwise. Members are asked to check their entry on the GLPC website and notify the Monitoring Officer at DDDC if they wish their address to be published.
- 6.5.3 Data Protection registration fee increased to £52 (£47 with direct debit discount); payment due 7th July.

6.6 Allotments: vacated plot offered to first person on waiting list; new tenancy agreements to be issued to all holders.

7. Policies, to review:

- 7.1 [Complaints Procedure](#)
- 7.2 [Co-option of Councillors Policy](#)
- 7.3 [Data Protection Policy](#)
- 7.4 [Dignity at Work](#) (previously bullying and harassment)
- 7.5 [Employee Privacy Notice](#)
- 7.6 [Equality Policy](#)
- 7.7 [Grievances and Disciplinary Procedures](#)
- 7.8 [Health and Safety Policy](#)
- 7.9 [IT & Use of Social Media Policy](#)
- 7.10 [Privacy Policy](#)
- 7.11 [Records Retention Policy](#)
- 7.12 [Reserves Policy](#)
- 7.13 [Risk Management Policy and Risk Register](#)
- 7.14 [Sickness Absence Policy](#)
- 7.15 [Training and Development Policy](#)
- 7.16 [Website Accessibility Statement](#)

- 8. Approve new staffing policy – [Staff Expenses](#)**
- 9. Neighbourhood Plan Steering Committee Report** – Report from Cllr Douglass
- 10. Recreation Ground –**
 - 10.1 Playground Inspection Report** – actions and repairs.
 - 10.2 Playground Weekly Inspections** – Report back on options for tools for management of weekly inspections.
 - 10.3 Football goal mouths** – to discuss work required and to agree on how to move this forward.
 - 10.4 Recreation Ground Buildings** – Update on maintenance requirements
 - 10.5 Request for a bench.**
 - 10.6 LASRA:** To discuss if an Annual Review meeting, conducted jointly with LASRA, is required.
- 11. Village Hall**
 - 11.1 Clause 13.3 Review Meeting** – Update
 - 11.2 Decorating of windows** - update
 - 11.3 Flooding on road** – Update
- 12. Allotments & West Green**
 - 12.1** Vacancy for an allotment tenancy.
 - 12.2** Report of an issue with the pump
 - 12.3** Update on issue with Moles on West Green
- 13. Highways and Footpaths**
 - 13.1** Confirmation of participation in DCC Minor Maintenance Scheme submitted.
- 14. The Willows:** To review feedback from PDNPA Ranger
- 15. Village Week 2026** – Sat 11th to Sun 19th July 2026 – Update from the Clerk
 - 15.1** Review draft programme
 - 15.2** Scarecrow Competition update
- 16. Planning Applications**
 - 16.1 Recent – Decided/Withdrawn:**
 - 16.2 Recent – No decision made yet by PDNP:**
 - 16.2.1** [NP/DDD/0526/0510](#) – Old Infant School Building – Change from F1 to E6.
 - 16.3 New, for consideration in meeting:**
 - 16.3.1** [NP/DDD/0626/0626](#) – Wagers Flat, Amend Restoration Scheme
 - 16.4 Late Submissions after agenda published:**
 - 16.4.1**
- 17. Supporting Neighbouring Parish Meetings.** To discuss the change of clerk in Little Longstone and a possible request for s.101 support.
- 18. Finance**
 - 18.1** To note income received since last meeting:

18.1.1 Bank Interest – Unity Trust = £96.86. TBC = To be confirmed.

18.2 Bank reconciliations – as of 30th June 2026.

Total for all accounts = £47,533.55 + RBS Bank Interest for June.

Balances to be checked by a councillor against bank statements.

18.3 Update on closing of Royal Bank of Scotland bank accounts

18.4 To approve payments made since last meeting:

No	Item	Supplier	Net	VAT	Total	Notes
1.	Closed Churchyard	Will Brindley	£200.00	£0.00	£200.00	May '26
2.	Closed Churchyard	Will Brindley	£200.00	£0.00	£200.00	June '26
3.	Bruno Cardona	Village Greens	£2,250.00	£0.00	£2,250.00	1 st payment
4.	Holme Meal Charity	Village Hall	£130.00	£0.00	£130.00	
5.	Recreation Ground	LASRA	£1,038.00	£0.00	£1,038.00	
6.	Annual Registration Fee	Information Commissioners Office	£47.00	£0.00	£47.00	Direct Debit

18.5 To accept and approve new payments:

No	Item	Supplier	Net	VAT	Total	Notes
1.	Salary July & August	Clerk	Xxx	-	Xxx	
2.	Payroll Taxes	HMRC	Xxx	-	Xxx	July & Aug
3.	Bank Charges	Unity Trust Bank	£7.00	£0.00	£7.00	July & Aug
4.	Credit Card Fees	Lloyds Bank	£3.00	£0.00	£3.00	July & Aug
5.	Finance System	Starboard Systems	£31.00	£6.20	£37.20	Aug & Sept

19. Items of Correspondence

- 20th May - Request to position a bench on the recreation ground.
- 21st May – PDNPA: Planning application NP/DDD/0526/0510 (Old Infant School, change of use to creche/day nursery) submitted; consultation end date 22nd June
- 26th May – DCC Highways: Works order issued following cyclist accident on Moor Road
- 26th May – ICO: Notification that Data Protection registration fee will be collected on 7th July 2026, increased to £52 (£47 with direct debit discount)
- 28th May – Openreach: Objection submitted (Ref C123235628) regarding proposed 10m pole on Market Cross Green
- 7th June – PDNPA: Enquiry about overgrown footpaths in The Willows passed to Corporate Property Team
- 10th June – Openreach: Confirmation that proposed pole will be relocated to verge near bus shelter; full fibre broadband infrastructure to be installed through Great Longstone to Monsal Head, completion required by 31st March 2027
- 18th June – PDNPA (Clara Thomas, Engagement Ranger): Confirmation that cutting back of The Willows has commenced
- 26th June - Police - Monthly Newsletter from Bakewell Neighbourhood Team

- 29th June – DDDC: Notification that Section 65 of the English Devolution and Community Empowerment Act 2026 comes into force, amending provisions relating to publication of councillors' home addresses
- 29th June – PDNPA: Planning application NP/DDD/0626/0626 (Wager Flat Restoration Scheme) received for consideration
- 29th June - Peak Park Parishes Forum Minutes

20. Items of Late Correspondence

21. Items from Councillors for information: (Note that anything that requires a decision to be made must go onto the agenda of a future meeting for discussion and agreement)

22. To note forthcoming meetings

1. Dates of future Parish Council meetings:

- Wed 9th September 2026
- Wed 11th November 2026
- Wed 13th January 2027
- Wed 10th March 2027
- Wed 12th May 2027

2. Date of 2027 Annual Parish Meeting– 28th April 2027 @7pm